



Work Placement Sheet for The Woodworking, Furniture and Interior Design Vocational College in {location_place}

General terms and conditions

- This Work Placement Sheet, together with the General Terms and Conditions, forms the Agreement between the parties concerned. Insofar as it does not deviate from this Work Placement Sheet, the General Terms and Conditions apply.
- If the institution issues changes in the interim, the Work Placement Sheet does not need to be signed again, providing the intended procedure referred to in Article 3 of the General Terms and Conditions continues. The new Work Placement Sheet replaces the previous Work Placement Sheet.

The student is enrolled for a practical training period the work placement provider as part of the course: **{course_name}**, crebo number **{course_crebonumber}**.

Furthermore, the student and the provider state that they have consulted the Work Placement Agreement General Terms and Conditions (see: <https://www.hmcollege.nl/wp-content/uploads/2018/09/General-Terms-and-Conditions-Work-Placement-Agreement-2017-2018.pdf>).

Personal details

Student

Name
Address
Zip code
Place
Telephone nr.
E-mail
Registration
number
Class/group

**The organization/
company offering the
work placement**

Name	
Address	Visitor address
Zip code	Zip code
Place	Place
Telephone nr.	Telephone nr.
Tutor student	ID-learn. com.
E-mail	
Website	

Work placement details

**Work placement
period**

Coaching

College coaching

Contact person school
E-mail
Telephone nr.

Signing:

- By signing this Work Placement Sheet, the student and the work placement provider attest to having taken due note of and consent to the General Terms and Conditions listed in the Work Placement Agreement. By signing this Agreement, the parties state that they will fulfil the obligations contained therein.
- The parties agree that they have received and understood the documents that form part of this Agreement or are attachments to this Agreement.
- In the Education Agreement, the parents and/or the legal representatives have agreed that a minor can independently sign this Agreement.

Thus agreed in {location_place} on {date_signing} and drawn up by:					
Name student		Name company		Name school	
Signature		Legal representative Function Signature	Tutor student	Legal representative Function Signature	Coordinator Work Placement

Please note: if the above data is not correct, please contact the Work Placement administration of the educational institution within ten working days after receiving the bpv-magazine! (this applies to the student and the learning company)

Work placement days
Total number of hours in work placement period
Number of working hours per week (excluding lunch break)

The above mentioned "total number of hours" is approximate and is based on the situation in The Netherlands; taking into account (school) holidays. An HMC internship period abroad consists of 9 (sometimes 10) consecutive working weeks of 38 hours. The actual number of working days/hours depends on national and/or regional holidays.
 During the internship period the HMC work placement coach will contact the company coach and the student in order to monitor the progress of the student's results in relation to the company providing the work placement.